

Integrated Impact Assessment

Name of the service, policy, strategy or project being assessed	Memorial Policy – Parks & Open Spaces
What does the service, policy, strategy or project do?	The policy clarifies the Council's position regarding memorials and to provide officers with an approved mechanism for accepting / refusing requests, and to manage ongoing memorial maintenance.
Who is it intended to benefit and how?	Chorley residents and visitors will benefit from improved management of existing and future memorial requests in the parks and open spaces.
Officer responsible for completing the assessment	Jamie Dixon

Date of Assessment	26.01.2012
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Date of Review	TBC (Dependent on adoption of the policy)
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Introduction

What is an Integrated Impact Assessment?

The integrated impact assessment is a tool to ensure that any policy, project or service is assessed to consider any positive or negative impacts for Chorley residents with regards to equalities, health or sustainability. It is important that this is done in a timely manner and ideally it should precede the start of the project, policy or strategy concerned.

Why do we need to do Impact Assessments?

Chorley Council is committed as a community leader, service provider and employer that we will work to ensure that everybody is afforded equality of opportunity and good life chances. The Impact Assessment is a tool we use to ensure that we fulfil these commitments, and thus meet our legal duties.

Quick Steps for Completion

1. There are four sections;

- Equality – This section considers the impact on our 7 equality strands, which are; race, age, gender, sexuality, faith, disability and rurality. When completing this section, reference should be made to the Council's [Equality Scheme](#)
- Sustainability – the impact on environmental and sustainability issues. Reference should be to the [Climate Change Action Plan](#)
- Health – the impact on potential health impacts. Reference should be made to the [Health Inequalities Strategy](#)
- Reputation – the impact on the Council's reputation and our ability to deliver our key priorities. Reference should be made to the Council's [Corporate Strategy](#) and Chorley Partnership's [Sustainable Community Strategy](#)

Each section has a number of questions which should be given a rating, and evidence given for why the rating has been selected.

Code	Description
P	Positive beneficial impact
N	Negative undesirable impact
U	Uncertainty over impact
NI	No specific impact/neutral impact

2. Actions – Once a rating is given, actions should be identified to mitigate any negative impacts or maximise any positive impacts of the policy/project/strategy that is being assessed.
3. Once the toolkit has been completed, changes should be made to the policy/project/service to respond to any actions identified.

If you require further information, please contact Sarah James, the Performance, Partnerships and Equalities Manager, sarah.james@chorley.gov.uk on 5348

Equality Impact Assessment	Yes	No	Evidence	Further action required		
1. Have consultations with relevant groups, organisations or individuals indicated that this particular activity will create problems which are specific to them?		N		Consultation with parks user groups		
What potential impact does this activity make to:						
	P	N	U	NI	Evidence	Further action required
2. Equality of opportunity amongst customer groups of different racial backgrounds (Race)				Y	Provision available to everyone	
3. Equality of opportunity amongst male and female customers (Sex)				Y	Provision available to everyone	
4. Equality of opportunity amongst able bodied customers and customers with a disability (Disability)				Y	Provision available to everyone	
5. Equality of opportunity amongst customers of different ages (Age)				Y	Provision available to everyone	
6. Equality of opportunity amongst customers of different sexual orientations (Sexual Orientation)				Y	Provision available to everyone	
7. Equality of opportunity amongst customers of different religions (Religion or Belief)				Y	Provision available to everyone	
8. Equality of opportunity amongst customers that live in different parts of Chorley (Rurality)				Y	Provision available to everyone	

Sustainability Impact Assessment	P	N	U	NI	Evidence	Further action required
What potential impact does this activity make upon:						
1. The effective protection of Chorley's environment. Possible issues to consider are; <ul style="list-style-type: none"> • Limiting waste generation & encouraging recycling • Limiting factors that contribute to climate change • Protection of and improving access to the natural environment 	Y				The policy will improve the management of existing and future memorials in the parks and open spaces.	
2. Prudent usage of natural resources. Possible issues to consider are; <ul style="list-style-type: none"> • Limiting use of non sustainable energy, water, minerals and materials • Reducing the need to travel and encouraging walking, cycling and low carbon modes of travel 	Y				The specification of future memorials will be in keeping with the various sites and will where possible use sustainable materials.	
3. Social progress amongst all of Chorley's communities. Possible issues to consider are; <ul style="list-style-type: none"> • Opportunities for education and information • Provision of appropriate and sustainable housing • Reduced fear of crime and community safety • Access to cultural and leisure facilities • Encouraging engagement and supporting volunteering 				Y	Provision available to all.	
4. A vibrant local economy in Chorley. Possible issues to consider are; <ul style="list-style-type: none"> • Supporting better quality jobs and developing the skills of local residents • Supporting local business by procuring goods and services locally • Strengthening links with public, private and third sector partners 				Y		

Health Impact Assessment	P	N	U	NI	Evidence	Further action required
What potential impact does this activity make upon:						
1. Encouraging healthy lifestyles across Chorley's population. Possible issues to consider are; <ul style="list-style-type: none"> • Diet and nutrition • Exercise and physical activity • Substance use: tobacco, alcohol and drugs • Risk taking behaviour • Education and learning, or skills 				Y		
2. Promoting a positive social environment for all of Chorley's residents. Possible issues to consider are; <ul style="list-style-type: none"> • Social status • Employment (paid or unpaid) • Social/family support • Stress/Mental Health • Income 				Y		
3. Promoting a positive physical environment across Chorley. Possible issues to consider are; <ul style="list-style-type: none"> • Living conditions • Working conditions • Accidental injuries or public safety • Transmission of infectious disease 	Y				The policy will improve the management of existing and future memorials in the parks and open spaces.	

Reputational Impact Assessment	P	N	U	NI	Evidence	Further action required
What potential impact does this activity make upon:						
<p>1. Chorley Council's reputation. Possible issues to consider are;</p> <ul style="list-style-type: none"> • Proving to local residents that we provide value for money • Informing and engaging with local residents • Building trust and confidence in Chorley Council • Improving customer satisfaction with council services • Chorley Council's role as a community leader 	Y				The policy will improve the management of existing and future memorials in the parks and open spaces.	
<p>2. Our ability to deliver the Corporate Strategy. Issues to consider are;</p> <ul style="list-style-type: none"> ▪ Community aspirations are delivered through the efficient use of resources and performance management ▪ An excellent community leader ▪ A provider and procurer of high quality, coordinated public services ▪ An excellent council that is continually striving to improve ▪ Reducing the council's energy consumption 	Y				The policy will improve the management of existing and future memorials in the parks and open spaces.	
<p>3. Our ability to deliver the Sustainable Community Strategy. Issues to consider are;</p> <ul style="list-style-type: none"> • Strong Family Support • Education and Jobs • Being Healthy • Pride in Quality Homes and Clean Communities • Safe Respectful Communities • Quality Community Services and Spaces 	Y				The policy will improve the management of existing and future memorials in the parks and open spaces.	

Reputational Impact Assessment	P	N	U	NI	Evidence	Further action required
<ul style="list-style-type: none"> • Vibrant Local Economy • Thriving Town Centre, Local Attractions and Villages • Sustainable Places and Transport 						

Integrated Impact Assessment Action Plan

If any further actions were identified through the Integrated Impact Assessment then these should be listed in the table below. These should be added to the relevant business/service plan to ensure that any actions are carried out.

Actions needed following Integrated Impact Assessment	Start Date	End Date	Lead Officer
Undertake consultation with park user groups prior to adoption of the policy.	TBC	TBC	Andy Brown

